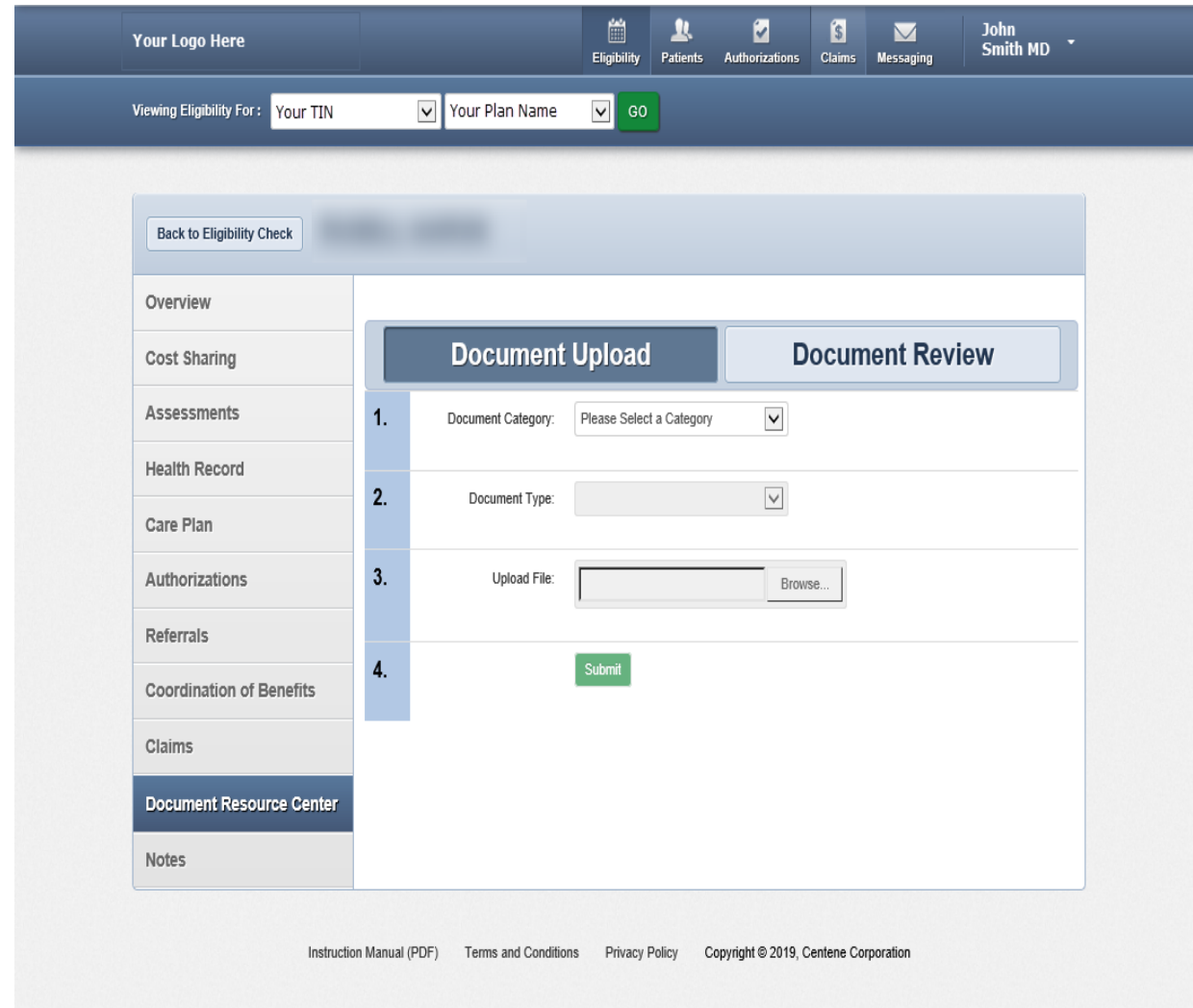


Provider Portal

Uploading Documents

The Document Resource Center enables providers to upload documents to a member's chart and then view those documents at a later date

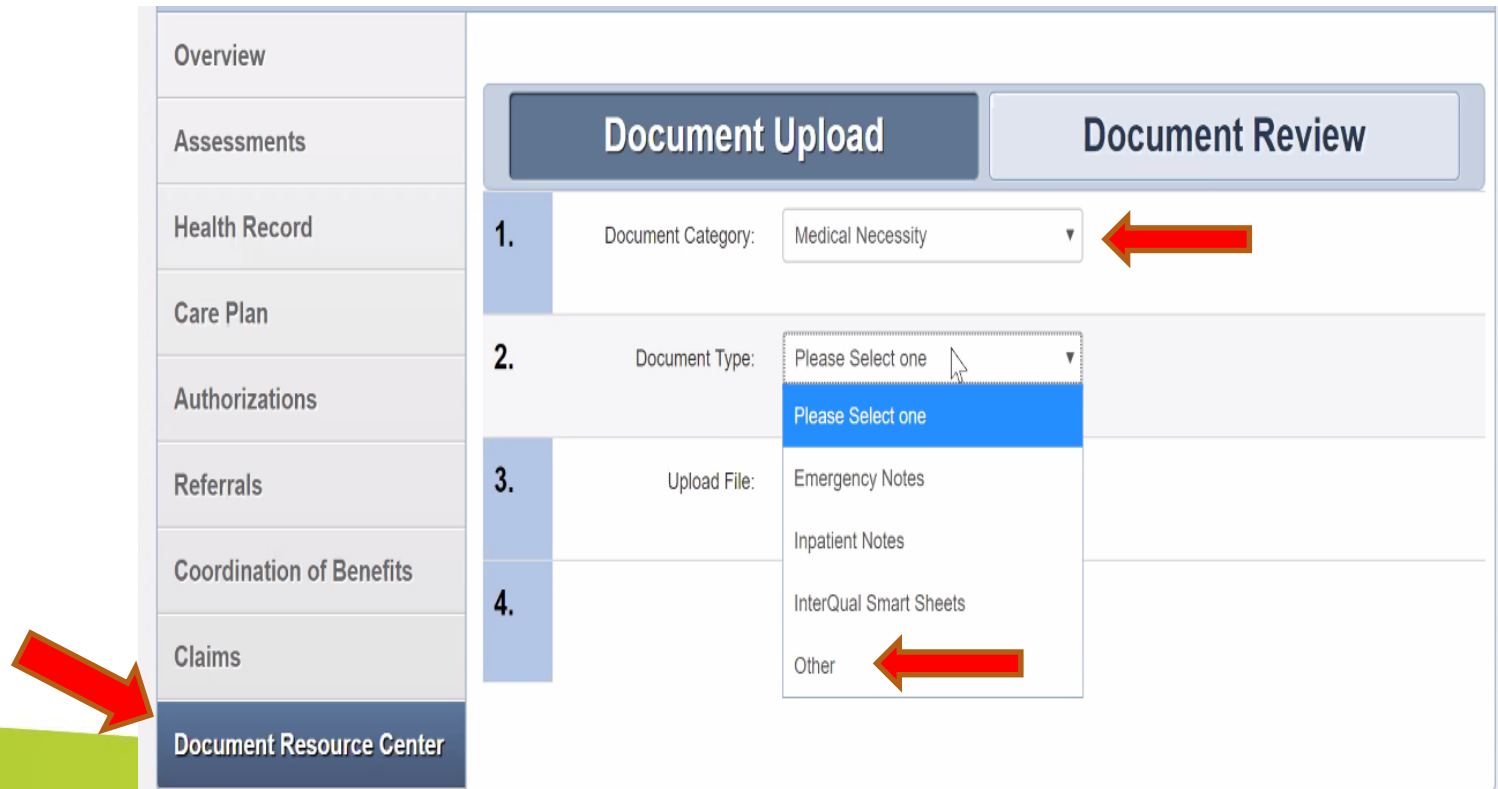


The screenshot shows a web application interface for document upload. At the top, there is a navigation bar with a logo placeholder 'Your Logo Here' and several menu items: Eligibility, Patients, Authorizations, Claims, Messaging, and a user profile for 'John Smith MD'. Below the navigation bar, there are two dropdown menus for 'Viewing Eligibility For:' (set to 'Your TIN') and 'Your Plan Name', followed by a green 'GO' button. The main content area features a sidebar on the left with a 'Back to Eligibility Check' button and a list of menu items: Overview, Cost Sharing, Assessments, Health Record, Care Plan, Authorizations, Referrals, Coordination of Benefits, Claims, Document Resource Center (highlighted), and Notes. The main content area has two tabs: 'Document Upload' (active) and 'Document Review'. The 'Document Upload' tab contains a four-step process: 1. Document Category: Please Select a Category (dropdown); 2. Document Type: (dropdown); 3. Upload File: (text input with a 'Browse...' button); 4. A green 'Submit' button. At the bottom of the page, there are links for 'Instruction Manual (PDF)', 'Terms and Conditions', 'Privacy Policy', and 'Copyright © 2019, Centene Corporation'.

Documents can be uploaded into the portal by clicking on the Document Resource Center tab

Health Home and Consumer-Directed Attendant Care (CDAC) providers will select the following drop down categories

- **Medical Necessity**
- **Other**



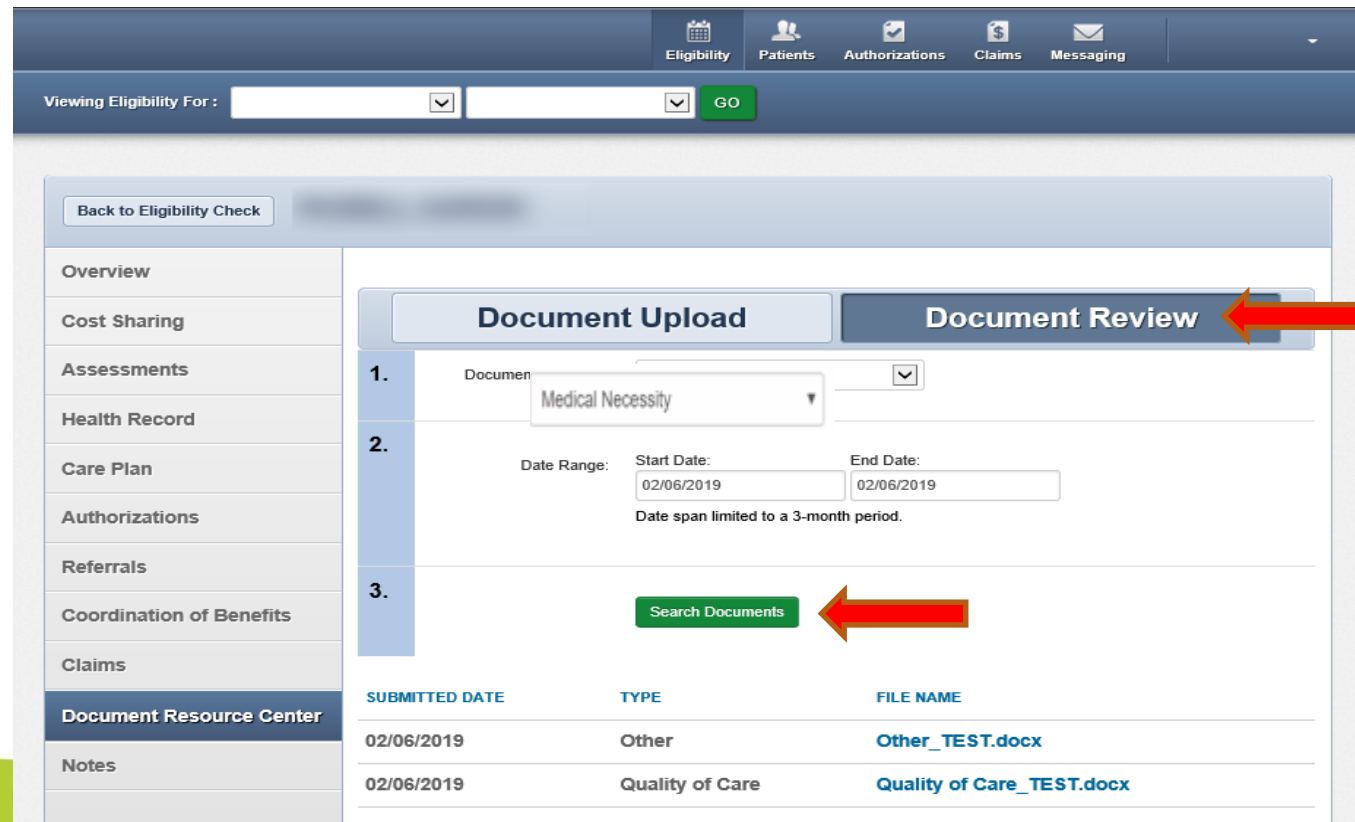
The screenshot shows a web interface for document upload. On the left is a navigation menu with the following items: Overview, Assessments, Health Record, Care Plan, Authorizations, Referrals, Coordination of Benefits, Claims, and Document Resource Center. The 'Document Resource Center' item is highlighted with a red arrow. The main content area has two tabs: 'Document Upload' (active) and 'Document Review'. Below the tabs are four numbered steps:

1. Document Category: Medical Necessity (indicated by a red arrow pointing to the dropdown)
2. Document Type: Please Select one (indicated by a red arrow pointing to the 'Other' option in the dropdown menu)
3. Upload File: Emergency Notes, Inpatient Notes, InterQual Smart Sheets
4. (Empty field)

To view an uploaded document

- Click on Document Review
- Enter a date range
- Click on Search Documents

The documents will display and then click on the document file name to open the document



The screenshot shows the Document Resource Center interface. At the top, there is a navigation bar with icons for Eligibility, Patients, Authorizations, Claims, and Messaging. Below this is a search bar for "Viewing Eligibility For" with a "GO" button. The main content area has a sidebar on the left with a menu of options: Overview, Cost Sharing, Assessments, Health Record, Care Plan, Authorizations, Referrals, Coordination of Benefits, Claims, Document Resource Center (highlighted), and Notes. The main content area is divided into two tabs: "Document Upload" and "Document Review" (highlighted with a red arrow). Under the "Document Review" tab, there are three numbered steps: 1. Document type selection (currently "Medical Necessity"), 2. Date Range selection (Start Date: 02/06/2019, End Date: 02/06/2019, with a note "Date span limited to a 3-month period."), and 3. A "Search Documents" button (highlighted with a red arrow). Below the steps is a table of submitted documents:

SUBMITTED DATE	TYPE	FILE NAME
02/06/2019	Other	Other_TEST.docx
02/06/2019	Quality of Care	Quality of Care_TEST.docx